

IRCA GLOBAL - AFRICA REGION DURBAN OFFICE

Education and Training Department Public Course Schedule January - December 2012

IRCA Global, your preferred Safety, Health, Environment and Quality (SHEQ) Risk Management provider.
Our products and services are designed to Assess, Advise and Assist in all aspects of SHEQ Risk Management activities.

COURSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	DESCRIPTION
CAP Auditor Training Course <i>5 Days</i>		13-17			14-18			20-24				3-7	Providing participants with the competency to apply CAP and effective auditor practices in order to evaluate and manage SHEQ risk management systems.
Modern SHEQ Risk Management <i>5 Days</i>	16-20				7-11		16-20		10-14		12-16		Providing participants with a fundamental understanding and knowledge of the fundamental activities that form part of effective SHEQ risk management systems as well as the competence to apply these activities.
Modern SHEQ Risk Management Distance Study <i>6 Months</i>													Providing participants with an understanding and knowledge of the fundamental activities that form part of effective SHEQ management systems as well as the competence to apply these activities.
Health and Safety Representative <i>3 Days</i>	23-25	20-22			21-23			20-22			26-28		Providing participants with a fundamental understanding, knowledge and competence to perform the role of a health and safety representative in the workplace.
Hazard Identification & Risk Assessment (HIRA) <i>2 Days</i>	30-31	27-28		23-25	21-22		9-10	6-8		15-16		3-4	Providing participants with a fundamental understanding of the basic (HIRA) risk assessment process, including the application thereof.
Root Cause Analysis Technique (RCAT) <i>3 Days</i>	30-1		26-28			25-27		1-3			5-7		Providing participants with a fundamental understanding and knowledge of the practical techniques for gathering evidence and analysing incidents for their immediate and root (underlying) causes as well as the application thereof.
Construction Safety Training (CST) (IRCON) <i>3 Days</i>		1-3		16-18		4-6	30-1	13-15		22-24		10-12	Providing participants with a fundamental understanding and knowledge of the activities that form part of effective SHEQ management systems for construction projects, as well as the application thereof.
Legal Liability for (Occupational Health and Safety Act, 85 of 1993) - <i>1 Day</i>		23	9			8				5			Providing participants with a fundamental understanding of the legal requirements imposed by the Act, and how these would be discharged.
Incident Investigation <i>1 Day</i>			16				6				9		Providing participants with a fundamental understanding, knowledge and competence regarding the sequence of events that leads to incidents, the causes thereof and the process of implementing remedial actions.
Fundamentals of Risk Assessment (FRA) <i>3 Day</i>			5-7			11-13						10-12	Providing participants with a fundamental understanding and knowledge of various risk assessment techniques essential for managing risk in an organisation.
Hazard Operability Study (HAZOP) <i>5 Day</i>		6-10					23-27						Providing participants with a fundamental understanding and knowledge of the HAZOP risk assessment techniques.
First Aid Level 1 <i>2 Days</i>		27-28						15-16					Providing employees, appointed as First Aiders, with the required understanding, knowledge and competence.
SHEQ Awareness <i>1 Day</i>		6			28		23			9			Providing participants with a fundamental understanding of activities that form part of effective SHEQ management systems.
OHS Act Awareness <i>1 Days</i>	20	10			4		13			8			Providing participants with a fundamental understanding of the OHSAct and its requirements.



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Work Permit System 1 Day	13		15										Providing participants with a fundamental understanding, knowledge and competence to implement and apply work permit systems in the workplace.
Construction Regulations Overview 0.5 Day		13						15		10			Providing participants with a fundamental understanding of the various categories of requirements imposed by the Regulations.
COID Act 1 Day				2					7				Providing participants with a fundamental understanding of the Act and its legal requirements, and how these would be discharged.
Train the Trainer (TTT) 5 Days					14-16				17-19				Providing participants with a fundamental understanding, knowledge and competence to facilitate effective training in the workplace.
Risk Management Qualification Programme (RISKMAQ) Part 1 - 5 Days			26-30				2-6		3-7		19-23		Providing participants with insight, knowledge and understanding of various topics and activities that form part of effective SHEQ management systems, as well as the application thereof.
Risk Management Qualification Programme (RISKMAQ) Part 2 - 5 Days		6-10		16-20			9-13		10-14				Providing participants with the competence to interpret, apply and manage SHEQ risks and systems on a day-to-day basis in the workplace.
Risk Management Qualification Programme (RISKMAQ) Part 3 - 10 Days					21-25 28-1		16-20 23-27			15-19 22-26			Providing participants with the competence to interpret requirements and then design, implement and manage SHEQ management systems in the organisation.

All cancellations must reach the above address, in writing, not later than 5 days prior to the commencement date of the course. An administration fee of 15% will be payable in respect of a cancellation received less than 5 days prior to the commencement date of the course, persons who do not show up for the course will be liable for the full cost. Companies enrolling 5 or more candidates will qualify for a 10% discount.

For further information and bookings, please contact Sindi Mtshali on +27-(0)-31-266-7264/5/ sindi.mtshali@ircaglobal.com

Note: a minimum of 12 delegates are required to convene the course and participants will be informed 5 days prior to the commencement of the course if the course is postponed or cancelled.

